**IP Progress Meeting Notes**

Date: 15th September 2011

Present: Josephine Tucker, Eva Ludi, Alan Duncan, Aberra Adie, Kebebe Ergano, Alemayehu Belay, Beth Cullen

Progress so far:

First IP meetings have been held in Fogera and Diga. First meeting for Jeldu has been tentatively arranged for 26th September, still waiting for woreda people to confirm this date.

Next stage of IP meetings are to be scheduled. 3 possible focus areas were suggested:

1. Feedback results of baseline diagnosis (Eva suggested site reports would be more interesting for stakeholders rather than synthesized versions). Dialogue on issues arising from the baseline, whether the findings are pertinent and what should be taken up by the platforms in terms of action.
2. Further deliberation on key issues on land and water management that were briefly discussed at the inception meetings.
3. Discussion of the local challenge fund proposal

Results of baseline research:

Diga and Fogera are back, still waiting for results from Jeldu. Andinet working on this and should deliver in the next few days. Abeje will improve reports, Kebebe and Beth to further refine. Reports from all sites should be ready in the next few weeks. Once they are back we can discuss the next research steps, who will be involved and roles and responsibilities.

Timeline for next IP meetings:

Suggested next IP meetings should be held between **19th and 27th October** and combine with a write-shop. It was suggested that not everyone needs to be at each meeting, but should split up. Schedule and roles still to be finalized.

Roles and responsibilities:

1. Facilitation and organization of practical aspects of IP’s: Alemayehu
2. Responsible person for each site: Zelalem for Jeldu, Aberra for Diga, Alemayehu for Fogera. (Zelalem’s role still unsure until contract is discussed. Eva to take care of this.)
3. Kebebe to work on M&E, IP process and wider innovation work.
4. Beth to work on PV activities, still need to work out how this ties into IP’s. Beth to develop protocol for PV to share.

M&E:

Kebebe has developed protocol for how platforms can be established and run, including M&E process. He asked whether RIPPLE has any protocol or guidelines that could be shared and incorporated. Eva to ask Livia at RIPPLE to compile relevant information to share in the next week.

Most Significant Change Stories:

Stories needed for 6 monthly reports. Eva suggested talking to researchers about their experiences so far, changes in perceptions/misconceptions. Suggested we use SurveyMonkey questionnaire & video interviews, no one allocated to do this.